



NATIONAL SECURITY AGENCY  
FORT GEORGE G. MEADE, MARYLAND 20755-6000

FOIA Case: 106619  
16 April 2019

MUCKROCK NEWS  
411A HIGHLAND AVE  
DEPT MR 70810  
SOMERVILLE MA 02144-2516

Dear Ms. Lipton,

This responds to your Freedom of Information Act (FOIA) request of 22 March 2019, which was received in this office on 25 March 2019, for "...materials related to the funding, staffing, and activities of this FOIA office...for the years 2017, 2018, and 2019...". Your request has been assigned Case Number 106619. For purposes of this request and based on the information you provided in your letter, you are considered an "all other" requester. There are no assessable fees for this request.

For ease of response, we have interpreted and broken down your request into the following parts:

1. For the years 2017, 2018, and 2019, all budget materials or plans applicable to offices responsible for processing and response to FOIA requests and appeals submitted to this Bureau and its offices.
2. For the years 2017 and 2018, staffing reports and plans, including the count of employee numbers and for offices responsible for processing and responses to FOIA requests and appeals submitted to this Bureau and its offices.
3. All staffing reports and plans for the year 2019
4. Contact information, including email addresses and phone numbers (if available) for each FOIA officer currently tasked with an open public records request.
5. For the years 2017 and 2018, the designated category of each requester of a FOIA request to this office, including those assigned to the following categories: commercial; educational and noncommercial scientific institutions; representative of news media requester; all other requesters.
6. For the years 2017 and 2018, the number of fee waivers granted by this office and, if available, the tracking numbers for the FOIA requests to which waivers were granted.

7. For the years 2017 and 2018, any report capturing the following information: total estimated processing and copy fees quoted to FOIA requesters; total processing and copy fees collected by this Bureau from each fee category

Regarding Parts 1, 2, 6, and 7, we have determined that FY2017 and FY2018 funding, staffing, and activity information is publicly available and can be accessed on the internet at: [www.nsa.gov/news-features/declassified-documents/annual-foia-reports](http://www.nsa.gov/news-features/declassified-documents/annual-foia-reports). This includes information on FOIA fee waivers and FOIA fee collection. These reports are prepared annually and are available back to 1996.

Regarding Part 4 of your request, please be advised that the National Security Agency Act [Section 6, Public Law 86-36 (50 U.S. Code 3605)] authorizes this Agency to protect the identities of its employees. However, contact information for the NSA FOIA Requester Service Center and NSA Chief FOIA Public Liaison Officer is publically available on [www.nsa.gov](http://www.nsa.gov) under the FOIA link.

Regarding Parts 1 and 3 of your request for 2019 records, Part 5 of your request for the designated category of each requester, and Part 6 of your request for the tracking number for the FOIA requests to which waivers were granted, please be advised that a record must exist and be in the possession and control of the NSA/CSS at the time of the request. There is no obligation to create or compile a record or obtain a record not in the possession of the NSA/CSS to satisfy a FOIA request.

You may appeal this decision. If you decide to appeal, you should do so in the manner outlined below. NSA will endeavor to respond within 20 working days of receiving any appeal, absent any unusual circumstances.

- The appeal must be sent via U.S. postal mail, fax or electronic delivery (e-mail) and addressed to:

NSA FOIA/PA Appeal Authority (P132)  
National Security Agency  
9800 Savage Road STE 6932  
Fort George G. Meade, MD 20755-6932

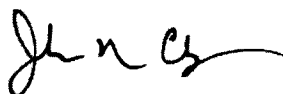
The facsimile number is (443)479-3612  
The appropriate email address to submit an appeal is  
[FOIARSC@nsa.gov](mailto:FOIARSC@nsa.gov)

- It must be postmarked or delivered electronically no later than 90 calendar days from the date of this letter. Decisions appealed after 90 days will not be addressed.
- Please include the case number provided above.
- Please describe with sufficient detail why you believe the denial of requested information, was unwarranted.

You may also contact our FOIA Public Liaison at [foialo@nsa.gov](mailto:foialo@nsa.gov) for any further assistance and to discuss any aspect of your request. Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows:

Office of Government Information Services  
National Archives and Records Administration  
8601 Adelphi Rd- OGIS  
College Park, MD 20740  
[ogis@nara.gov](mailto:ogis@nara.gov)  
877/684-6448  
(Fax) 202/741-5769

Sincerely,



JOHN R. CHAPMAN  
Chief, FOIA/PA Office  
NSA Initial Denial Authority